

Qualifications: (E.Q. = Essential Qualification; D.Q. = Desirable Qualification)

BOX (A): Faculty of Arts, Faculty of Sanskrit Vidya Dharm Vigyan Sankary, DST Funded Centre for Interdisciplinary Mathematical Sciences & Faculty of Social Sciences.

PROFESSOR : (Post Codes : 1425)

Essential Qualifications: (Post Code : 1425)

- A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- (iii) Contribution to educational innovation, design of new curricula and courses, and technology- mediated teaching learning process.
- (iv) A minimum consolidated API score requirement of 400 points from category III of APIs as given in table 1 Appendix III of UGC Regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010.

OR

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

Desirable Qualifications :

For Post Code 1425: Extensive research experience in digitization of documents or Digital preservation as evidenced by publication.

ASSOCIATE PROFESSOR : (Post Codes : 2554, 2555, 2556)

Essential Qualifications: (Post Code : 2554, 2555, 2556)

- i. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology- mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum consolidated API score requirement of 300 points from category III of APIs as given in table 1 Appendix III of UGC Regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010.

Desirable Qualifications :

For Post Code 2554: (i) संस्कृत भाषा माध्यम से अध्यापन क्षमता। (ii) पारंपरिक व्याकरण ग्रन्थों पर उच्च कोटि शोध कार्य।

ASSISTANT PROFESSOR : (Post Codes : 3875)

Essential Qualifications: (Post Code : 3875)

- (i) Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's level in any discipline of social science subject /M.Sc. (Agriculture)/M.Sc./M.A. in Rural Development and related discipline from an Indian University, or an equivalent degree from an accredited foreign university.
- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Note: Notwithstanding anything contained in sub-clauses (i) and (ii) above, exemption from the requirement of the minimum eligibility criteria of NET/SLET/SET shall be given as per UGC Regulations on Minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 and as per the relevant directions issued by UGC in this regard.

BOX(B) Qualification for Non-teaching Group 'A' posts

शैक्षणिक अर्हताएं : पद कूट (३८७६) हिन्दी अधिकारी : अनिवार्य: (i) किसी मान्यता प्राप्त विश्वविद्यालय से हिन्दी विषय में स्नातकोत्तर की उपाधि / समतुल्य कम से कम ५५ प्रतिशत अंकों के साथ इसके अतिरिक्त डिग्री स्तर पर अंग्रेजी एक विषय के रूप में ली हो। (ii) हिन्दी में पारिभाषिक कार्य और/अथवा अंग्रेजी से हिन्दी में और हिन्दी से अंग्रेजी में अनुवाद करने का ५ वर्ष का अनुभव जिसमें तकनीकी अथवा वैज्ञानिक साहित्य कार्य को तरजीह दी जाएगी अथवा हिन्दी के शिक्षण अनुसंधान, लेखन अथवा पत्रकारिता का ५ वर्ष का अनुभव।
वांछनीय : संस्कृत अथवा किसी भारतीय भाषा का ज्ञान हो। आयु सीमा : ४० वर्ष से अधिक न हो। केन्द्र सरकार/राज्य सरकार/विश्वविद्यालयों एवं स्वायत्त संस्थाओं के कर्मचारियों के लिए आयु सीमा में पाँच वर्ष की छूट। अनुसूचित जाति/अनुसूचित जनजाति एवं पिछड़े वर्ग के अभ्यर्थियों के लिए भारत सरकार के नियमानुसार छूट।

BOX(C) Qualification for Non-teaching Group 'B', & 'C' & 'D' Posts:

शैक्षणिक अर्हताएं : पद कूट (४२५७) हिन्दी अनुवादक: अनिवार्य: (i) किसी मान्यता प्राप्त विश्वविद्यालय से अंग्रेजी/हिन्दी विषय में स्नातकोत्तर की उपाधि और स्नातक स्तर पर अंग्रेजी/हिन्दी अनिवार्य/वैकल्पिक विषय के रूप में रही हो या परीक्षा का माध्यम रही हो। (ii) हिन्दी से अंग्रेजी और अंग्रेजी से हिन्दी में अनुवाद में मान्यताप्राप्त डिप्लोमा/ प्रमाणपत्र पाठ्यक्रम किया हो या केन्द्रीय/राज्य सरकार एवं स्वायत्त संस्थाओं के कार्यालयों में हिन्दी से अंग्रेजी और अंग्रेजी से हिन्दी में अनुवाद कार्य का २ वर्ष का अनुभव हो।
वांछनीय : संस्कृत अथवा किसी भारतीय भाषा का ज्ञान हो। आयु सीमा : ३० वर्ष से अधिक न हो। केन्द्र सरकार/राज्य सरकार/विश्वविद्यालयों एवं स्वायत्त संस्थाओं के कर्मचारियों के लिए आयु सीमा में पाँच वर्ष की छूट। अनुसूचित जाति/अनुसूचित जनजाति एवं पिछड़े वर्ग के अभ्यर्थियों के लिए भारत सरकार के नियमानुसार छूट।

शैक्षणिक अर्हताएं : पद कूट (४२५८) हिन्दी टंकक: अनिवार्य: (i) किसी मान्यताप्राप्त विद्यालय/बोर्ड से १२वीं परीक्षा उत्तीर्ण। हिन्दी टंकक में गति सीमा : २५ शब्द प्रति मिनट। आयु सीमा : २५ वर्ष से अधिक न हो। केन्द्र सरकार/राज्य सरकार/विश्वविद्यालयों एवं स्वायत्त संस्थाओं के कर्मचारियों के लिए आयु सीमा में पाँच वर्ष की छूट। अनुसूचित जाति/अनुसूचित जनजाति एवं पिछड़े वर्ग के अभ्यर्थियों के लिए भारत सरकार के नियमानुसार छूट।

For Post Code - 4259 [Driver (Ambulances Services)]: E.Q.: (1) Junior High School or its equivalent, (2) Valid Driving License of Auto Vehicle and (3) Two years experience of Driving covered with valid

Driving license D.Q.: (1) Experience of driving Jeep/Matador/ Bus/Truck, (2) Workable knowledge of motor mechanism
 For Post Code - 4260 (Ward Sahayak/Sahayika): E.Q.: (1) Junior High School (8th Class pass). (2) One year experience as Stretcher Bearer/Ward Sahayak-Sahayika in a reputed hospital.
 For post code 4261 (Dietician): E.Q.: Graduation in Home Science with Food Nutrition/Diploma in Nutrition or Dietetics from an Institute recognized by Govt. D.Q.: Working experience in Dietary Section of a big Hospital.
 For Post Codes 4262 (Temple Attendant): E.Q.: (1) High School or equivalent qualification, (2) Diploma in Tabla or Vocal Music. D.Q.: General knowledge of Hindi and English Experience: Practical knowledge of Vocal Music, 4 years experience in Tabla & Vocal Music in any Higher Institution/ Organization
 For Post Codes 4263 [Technical Assistant (Textile Design)]: E.Q.: MFA in Textile Design/BFA (Textile Design) with 4 years experience in the relevant field/Three years Diploma in Textile Design with 3 years experience in the relevant field. D.Q.: One year working experience in Computer Designing in the field of Textile Design.
 For Post Codes 4264 [Laboratory Attendant (Textile Design)]: E.Q.: (1) High School with short term training in weaving from Weaver's Service Centre. (2) Minimum 03 years working experience in any weaving concerned. D.Q.: Knowledge of Computer
 For Post Code: 4265 (Mechanic): E.Q.: (1) High School with science along with 3 years Diploma from polytechnic or equivalent from recognized institution, (2) At least 5 years experience in Trade in a recognized institution or public/private sector undertaking.

AGE LIMIT: (For Group 'B', 'C' & 'D' Posts) : (1) 18-30 years for general category; 18-35 years for SC/ST; and 18-33 for OBC; (2) 18-35 years for widows/divorced and women judicially separated from their husbands and not remarried (40 years for SC/ST); (3) **No age bar for permanent employees of BHU**; (4) **18-40 years where the requirement is post graduate/graduate qualifications and experience** in the area of Professional/Technical/Research and Library; (5) Period spent on working against any post in the project/scheme or on contract/daily wage basis in BHU including broken period of service rendered as indicated above may also be taken into account for the purpose of age relaxation for appointment in regular establishment provided that one stretch of such service is for more than six months. For others age relaxation will be admissible as per Government of India rules.

The University reserves the right to withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The University may relax the qualification/ experience and age limit at its discretion at any stage in case of candidates with exceptional merit. The University may, at its discretion, fill up any future vacancy belonging to Gen./SC/ST/OBC as per roster point out of the available candidates.

1. **Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference. For teaching positions short-listing shall be done as per guidelines approved by Executive Council of the University.**
2. **Call letters for attending test/interview will be sent only to the short-listed candidates. No correspondence will be made with applicants who were not short-listed.**
3. **For detailed qualifications and other instructions for the above-mentioned posts please visit our website: www.bhu.ac.in or Employment News dated.....**

Application form along with detailed instructions can be downloaded from our website : <http://www.bhu.ac.in>. The duly filled in application forms complete in all respects along with a MICR Coded demand draft of Rs.200/- (Rs.50/- for SC/ST candidates) drawn in favour of the Registrar, Banaras Hindu University payable at S.B.I., BHU Branch (Code 0211), Varanasi must reach the Office of the Registrar (Recruitment & Assessment Cell), Holkar House, BHU, Varanasi - 221005 (India) on or before 31.03.2011.

General Instructions to the Candidates

1. **Please write Name of the Post Applied for reserved post or unreserved post, and your name and full postal address on the back of the Demand Draft without fail.**
2. No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST candidates will be paid second class railway/bus fare by shortest route by cheque.
3. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the receipt for application.
4. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in case of SC/ST candidates for the post of Assistant Professor /Lecturer.
5. A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's Degree prior to 19th September 1991
6. Weightage will be provided to the candidates for the post of Assistant Teachers who provide written undertaking to agree to NCC training and participate in NSS activities.
7. The minimum requirement of 55% shall not be insisted upon for Principals, Professors, Associate Professor s, Librarians, Deputy Librarians, Directors of Physical Education for the existing incumbents who are already in the university system. However, these marks should be insisted upon for those entering the system from outside and those at the entry point of Assistant Professor/ Lecturers, Assistant Registrars, Assistant Librarians, Assistant Directors of Physical Education.
8. A relaxation of the minimum marks at the PG level from 55% to 50% for appointment as Assistant Professor / Lecturer may be provided to the candidates who have cleared the JRF examination conducted by UGC/CSIR only, prior to 1989, when the minimum marks required to appear for JRF exam were 50%.
9. A relaxation of 5% (i.e. from 55% to 50%) of marks at master's level and 5% relaxation at graduate level under the term of "Good Academic Record" at par with SC/ST candidates to the physically and visually handicapped candidates for appointment as Principal, Professor, Associate Professor /Associate Professor, Lecturer/Assistant Professor, Registrar, Dy. Registrar, Assistant Registrar, Librarian, Dy. Librarian, Assistant Librarian, College Librarian, Director of Physical Education & Sports, Dy. Director of Physical Education & Sports, Assistant Director of Physical Education & Sports and College Director of Physical Education & Sports.
10. **Relaxation in Age Limit for Physically Handicapped:** Upper age limit for persons with disabilities shall be relaxable (a) by ten years (15 years for SCs/STs and 13 years for OBCs) in case of direct recruitment to Group 'C' and Group 'D' posts; (b) by 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group 'A' and Group 'B' posts where recruitment is made otherwise than through open competitive examination; and (c) by 10 years (15 years for SCs/STs and 13 years for OBCs) in case of direct recruitment to Group A and Group B posts through open competitive examination.
11. Application fees once paid shall not be refunded under any circumstances.
12. The University will not be responsible for postal delay in delivering the application forms to the candidates.
13. **(i) Application after the last date, (ii) incomplete in any respect and (iii) any fresh paper / enclosures after closing date, (iv) Applications not accompanied by the full prescribed fee/ sent through other than Demand Draft will not be accepted and such applications will be treated as without fee and will be summarily rejected.**

14. **Certificate in support of experience should be in proper format i.e. it should be on the organization's letter head, bear the date of issue, specific period of work(with DD-MM-YY), name and designation of the issuing authority along with his signature.**
15. The University shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his services shall be terminated.
16. The University reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change.
17. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
18. **Candidate applying for the post(s) reserved for OBC, must submit an attested copy of latest certificate of Creamy Layer-exclusion in the prescribed form issued by Competent Authority.**
19. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
20. Applicants who are in employment should route their applications *through proper channel*.
21. Candidates should send self attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
22. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
23. No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
24. Canvassing in any form will be a disqualification.
25. No interim correspondence shall be entertained.
26. Application along with the relevant enclosures should reach **the Registrar (Recruitment & Assessment Cell), Holkar House, Banaras Hindu University, Varanasi-221005 (India) latest by 31.03.2011.**

Dated: 25-02-2011

(Dr. K.P. Upadhyay)
REGISTRAR