

BANARAS HINDU UNIVERSITY
Establishment by Parliament by Notification No. 225 of 1916
Sir Sunderlal Hospital
Varanasi - 221 005

Applications are invited on plain paper for engagement of 08 (Eight) Office Assistants in Sir Sunderlal Hospital, BHU a monthly remuneration of Rs. 7700/- per month **PURELY ON CONTRACTUAL BASIS** initially for a period of 06 months extendable for further period on satisfactory services and requirement, without any commitment for absorption on regular basis.

Essential Qualification: Second Class Graduate with at least six months training on the use Computers for Office Automation, Book Keeping and Word Processing from a certified Institution OR Second Class Graduate with Diploma in Computer recognize by AICTE.

Reservation will be as per GOI rules. **Age Limit:** 18-30 years for General Category relaxable for 03 years for OBC and 05 years for SC/ST and widows/divorced and women judicially separated from their husbands and not remarried.

The eligible candidates will have to undergo a Written and Computer Typing Test which shall be counted in determining the final merit for selection, beside interview.

Applications containing the details of Academic Qualification/Age/Experience, Category, Photographs and Copies of relevant certificates should reach to the Office of the Medical Superintendent, Sir Sunderlal Hospital, Banaras Hindu University, Varanasi along with non-refundable Bank Draft/Banker Cheque of Rs. 200/- (Rs. 50/- for SC/ST) in favour of the Medical Superintendent, SSH, BHU latest by **15th June 2010** positively.

MEDICAL SUPERINTENDENT