



SAYAJI RAO GAEKWAD CENTRAL LIBRARY
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VARANASI-221005

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APPLICATION FORM FOR APPROVAL OF BOOK SUPPLIERS

1. Name of the Applicant/Firm :
2. Address :
(Attach documentary proof)
3. Constitution of the Applicant :
Proprietor/Partnership/Company
4. Telephone Nos. & Email :
5. Turnover for the last three years :
(Attach documentary proof)
6. List of regular clients with the :
name of contact person and
telephone No. (Attach list of client)
7. Permanent Account No. (PAN) :
(Attach photocopy)
8. Registration No. Under CST, if any :
(Attach photocopies)
10. All India Association of Publishers :
and Distributors Membership No.,
if any(Attach photocopy)
11. Percentage of discount offered in :
English & Hindi
(To be mentioned in figure & words)
12. If you are Supplier/Distributor, :
Pl. provide list of publishers to
whom you represent

Signature :
(Authorized signatory)

Name :

Stamp of Applicant Designation :

UNDERTAKING

I/We, _____ S/o _____

Solemnly affirm that I am owner of the firm _____
, which deals in supply of books and the address of the firm is _____

Tel. Ph. _____ PAN/TAN No. _____

I/We undertake to supply all the books ordered to the firm if there are available in the market.

I/We undertake to supply only latest edition, latest reprints and not the remainder title of the books and shall charge the price as per invoice of importer/invoice of distributors.

If an Indian edition of a foreign book is available, I shall supply only Indian edition.

If an international student edition of a foreign book is available, I shall supply only student's edition.

If a low priced or special edition for India is available, I shall supply only that edition.

In case any discrepancy is noticed by the libraries of Banaras Hindu University, Varanasi at any stage, I/We undertake to refund the amount or replace the book immediately even if it is processed by libraries of Banaras Hindu University, Varanasi.

Signature with Stamp

Witnesses

1. Signature
Name & designation

2. Signature
Name & designation

Note: -This undertaking is required on Rs.10/- non-judicial stamp paper, with two witnesses duly attested by the Notary.